

MGM TAXSERVE

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DOCUMENTS REQUIRED FOR REGISTRATION PURPOSE UNDER CENTRAL EXCISE ACT.

1. Memorandum & Articles of Association.
2. Resolution in favour of Director/Employee who is to sign application form.
3. Photocopy of PAN of applicant and Residence Proof.
4. Photocopy of PAN of the company.
5. Proof of ownership of business premises, if rented, lease deed.
6. Names and address phone Nos., Fax, Email, address of all the Directors, Managing Director, Chairman, with PAN.
7. Central Excise Registration Numbers, Address, E-Mail, Phone Nos., Fax Nos of other Manufacturing unit, Godowns Depots of the Co.
8. 4 Copies of site plan of premises.
9. List of goods to be Traded In with Central Excise Tariff Headings.
10. Complete Address, Phone Nos. Fax Nos. E-Mail of Head Office of the Company.
11. Location in all other Directions to that of the unit.
12. Details of Two Major Bank A/cs. With Bank Account Numbers.
13. Form 32 with ROC receipt in case of change of directors i.e. introduction or resignation of directors.

All the Documents are required in Triplicate & Self attested.

Thanks & Regards

(Mahesh Gupta, Advocate)